

Wells Village Library Trustees

Date: November 4, 2021

Time: 7:00pm

Wells Village Library

Meeting Minutes

1. Call to order

- Amanda called the meeting to order at 7:02 pm.
- Present: Michelle Bates (by phone), Amanda Butler, Lisa Mattison, Marybeth Harrison
- Additions, deletions, changes to agenda. None.

3. Consent Agenda

- Treasurer's Report - Lisa did not present a Treasurer's Report this month because it was presented last month and we review this information every other month.
- Librarian's Report - Gina shared her report with the board by email. We discussed the report.
- Approval of the Minutes of October 7, 2021 meeting.
- Amanda made a motion to accept the consent agenda. Mary Beth seconded the motion. The motion carried.

4. Public Comments

- None present.

5. New Business

- Air Purifier/Heat Pump
 - Installation is scheduled to begin tomorrow as part of the ARPA funding available to the town.
- Reimbursement
 - Michelle made the motion to reimburse the Butler family for their damaged tents. Lisa seconded the motion. Amanda abstained from the vote. The motion carried.
 - We discussed the possibility of securing event insurance for future large events.

6. Old Business

- Budget
 - We reviewed a draft of the proposed budget request for the Town of Wells. The Board has requested that Lisa forward our proposal to the Select Board for their review.
 - Michelle made the motion to accept the Library budget Amanda seconded the motion.
 - We appreciate the support of the town Select Board for allocating ARPA funding to continue the digitization work of the library catalog.

- In addition, Gina applied for Library Association ARPA funding. The request was approved and will provide canopy tents, a customizable event sign with protective cover, an outdoor projector with screen, stand and case, a new iPad for use by Sarah Prouty (our assistant) and volunteers, an adult fiction book overhaul, a new graphic novels/mangas collection and homeschooling resources.
- Fire Alarm call list
 - Michelle will follow up with Nora. Gina will ensure all individuals on the list have keys.

7. Next regular Board meeting:

- January 6, 2021 @ 7:00pm by Zoom meeting
(<https://zoom.us/j/95125311800?pwd=M3MzajVZWWzdUVNQW5tSjllZHdPUT09>).
Meeting ID: 951 2531 1800 Passcode: LAhzk6

8. Other Lawful Business

- None

9. Executive Session

- None needed.

10. Adjournment

- Amanda made the motion to adjourn the meeting. Marybeth seconded the motion. The motion carried and the meeting was adjourned at 8:08pm.