

Wells Village Library Trustees
Regular Meeting
Date: March 19, 2018
Time: 6:00PM

Meeting Minutes

1. Call to Order
 - The meeting was called to order at 6:20pm.
2. Reorganization of the Board
 - Election of Officers for 2018-2019
 - Call for nominations for Chair. Becky Corey nominated Alex Brewster. Lisa Mattison seconded. The motion carried.
 - Call for nominations for Treasurer. Alex Brewster nominated Lisa Mattison. Becky Corey seconded. The motion carried.
 - Discussion of nominations for Clerk. Determined that we would like to appoint a secretary/clerk of record, though we would also like to ask Board members to take turns taking meeting notes. We tabled this nomination until a future meeting.
 - Media Source of Record
 - We decided to maintain the same source of record: the Rutland Herald. We identified the secondary source continuing to be the Manchester newspapers.
 - Alex proposed that we continue to use Robert's Rules of Order (for Small Boards) as our guiding protocols. Becky seconded the motion. The motion carried.
 - We will continue to post meeting warnings and agendas at the following locations: Wells Village Library, Wells Town Office and Wells Village Library website.
 - Lisa made a motion to approve the reorganization of the Wells Village Library Board. Alex seconded. The motion carried.
3. Trustee Meeting dates for 2018-2019
 - We decided to table the scheduling of Board meetings until we have a meeting with the full board.
 - We will leave the Board meeting schedule as currently defined (3rd Monday of alternating months) until such time as we can confer with the full board.
 - We anticipate a special meeting in April to focus on pressing Board matters.
4. Additions, Deletions, Changes to Agenda
 - None needed.
5. Consent Agenda:
 - Discussion of Approval of Minutes: November 20, 2017
 - Treasurer's Report: Lisa presented the Treasurer's Report and reviewed significant transactions since the last meeting.
 - Director's Report: Joy being absent, no Director's Report was given.
 - Lisa made a motion to accept the consent agenda. Becky seconded the agenda. The motion carried.
6. General Public Comments
 - No public being present, no comments were heard.
7. Old Business:
 - None discussed.
8. New Business:

- Annual goal setting and budget development.
 - Lisa & Alex shared a draft of a brainstorm for proposed goals.
 - Lisa also shared a rough draft of the FY 19 budget (compared to FY 18) and the group discussed the importance of balancing the budget and preserving the library fund to the greatest extent possible, while also maintaining current programs and continuing with collection development. We will seek input from the library staff and all Board members as we move toward FY 19.
- Initiate planning for basket party.
 - We distributed the lists from 2017 of the donations we received, as well as the places we had targeted for potential donations but had not been successful in reaching at that time.
 - Lisa & Alex will send out copies of the list sorted by the person who asked them last year to see if the same Board member/Library Friend can make the request again this year.
 - Alex will work on the brochure and will get it out to people.
 - Lisa will take a lead on media advertising this year.
 - All Board members/library friends are encouraged to contact Alex or Lisa to keep them updated on donations/baskets as they are secured so we can avoid duplicate requests.

9. Policies: (for input/approval)

- None discussed this evening.

10. Set Next Regular Board Meeting: Anticipated April 16, 2018 at WVU, 6:00PM

11. Executive Session:

- None needed.

12. Other Lawful Business

- None noted.

13. Adjournment

- Lisa made a motion to adjourn the meeting at 7:10pm. Alex seconded. The motion carried and the meeting was adjourned.