

Wells Village Library Trustees
Special Meeting
Date: September 17, 2020
Time: 7:00pm

Meeting Minutes

1. Call to order

- Michelle called the meeting to order at 7:04pm.
- Present: Michelle Bates, Amanda Butler, Carol Shattuck, Lisa Mattison and Gina Ellis

2. Additions, deletions, changes to agenda

- FY21 Library Fund Budget - under Treasurer's Report.

3. Consent Agenda

- Treasurer's Report - Lisa reviewed her monthly report, shared with the board by email. Lisa reviewed the proposed budget for FY21. After some discussion and a small reallocation. Carol made a motion to approve the proposed budget as discussed. Amanda seconded the motion. The motion carried.
- Librarian's Report - Gina reviewed her monthly report, previously shared with the board by email. We spent some time discussing preliminary plans for "Annie Day" - planned for Saturday, October 17th - celebrating Annie Huyck who donated the building and library to the town 76 years ago.
- Gina is planning to be here Halloween night. She has volunteers lined up to help.
- Approval of the Minutes of July 7, 2020.
- Amanda made a motion to accept the consent agenda. Carol seconded the motion. The motion carried.

4. Public Comments

- None present.

5. Old Business

- Port-a-potty - lots of positive comments about the lattice going up around it. More to come. Very positive reception from frequent visitors/staff/board members for ease of use and families with young children.

6. New Business

- Change meetings to every other month?
 - Discussion of shifting meetings to every other month. Other than ongoing fundraising activities, most of our other library business could easily shift to a once every other month model. We also discussed having a sub-committee convene to focus on fundraising in the off months. The board decided to think about this decision and revisit it at our next meeting.
- Move old books to top of shelves?
 - As Gina catalogs and organizes the collection, we will look at what space are available and what the shelving needs are and figure out a plan for how to store things more efficiently.

7. Next regular Board meeting: (anticipated 10/6/20 at 7:00pm)

8. Other Lawful Business

- None.

9. Adjournment

- Lisa made the motion to adjourn the meeting. Amanda seconded the motion. The motion carried and the meeting was adjourned at 8:03pm.