

**The Delaney Planning Committee**  
**Minutes of Meeting**  
**January 10, 2022, Zoom meeting**

Members in attendance:

Tim Makepeace, Grace Larson, Fran Gilman, Tracee Rupe, Cathy Walker

Also Don Preuss, Paul Woodruff

Meeting Called to order at 7:04 pm

- Cathy motions to approve minutes from last meeting, Tracee seconds, all in favor.
- Tracy reports that nothing has changed in regards to the Treasurer's report.
- Discussion of sidewalk for the pavilion, Fran mentions that Arpa funds may cover part of this, Don agrees that a new document delineating what this may be used for will be available soon. Nora is checking on this. Select Board will still be clerk of the works for the sidewalk project, we need to make sure it is ADA compliant and get quotes for both concrete and asphalt, making sure the measurements are accurate from the parking lot to the first bay of the pavilion. Fran will get measurements and quotes.
- We will discuss the swale/parking lot in the spring.
- We will check with other parks to see what they have done for pavilion reservation/deposit/use, as well as signs regarding usage, perhaps a smaller one inside the pavilion itself.
- Regarding the park/woods plan – Grace will check with Pam Burlingame to see if she has a template or example to base ours on.
- Don will get a quote from Balker in West Rutland for the slate entrance sign. Cathy and Fran point out that regardless of the color of the slate we should do contrasting coloring in the lettering so it stands out and is easily read.
- The porta potty was tipped recently – we should look into a post or something permanent to prevent this in the future.
- Grace will deliver thank you notes from the committee.
- Grace motions to approve materials purchases for the picnic tables, Cathy seconds, all agree.
- Grace will drop off budget request for the Select Board prior to their meeting next Tuesday, January 18<sup>th</sup>.
- Fran motions to adjourn, Tracee seconds, meeting is adjourned 8:10pm.

Dated January 16, 2022, Grace Larson, secretary.