

**The Delaney Planning Committee  
Official Minutes  
November 12, 2018**

Members in attendance:

Cathy Walker, Ellen Malona, Felix Reed, Tim Makepeace, Tracee Rupe

Audience: Paul Woodruff Jr., Grace Larson, Fran Gilman

Meeting Called to order at 7:17PM.

Tracee read the October minutes aloud, Ellen made a motion to accept them, Tim seconded, and it passed. The September minutes were reviewed, and Tracee made a motion to accept them, Ellen seconded, and it passed.

Tracee said she had not received any balance update and so our balance stands at \$34,288.00 plus the \$8,000.00 from the 2018-2019 budget. Our total is \$42,288.00

Discussed began on the budget request for 2019-2020 The committee reviewed our budget request from last year - \$8000.00 based on doing some improvements to the Delaney Wood parking lot, signage, and funding for the pavilion. In looking at our needs, we reviewed our estimates for the pavilion. We find that here is no allowance for putting in a sidewalk, a bit of landscaping, or signage, or any overages. Tim tells us that the road crew have not reconfirmed that they can do the site prep either. Paul stated that they are free to use the town equipment, but on their time off. Tim also told us the gravel for the project was being donated, but not the trucking for the gravel. Tim suggested we add \$4000.00 to our request to cover the cost of excavation and trucking. We agreed. There was further discussion about the needs for the parks and pavilion. Cathy will apply for the state grant again next year, and we will do a fundraising campaign as well. In the end we are asking for \$8000.00 to cover costs of maintaining the parks, and towards the construction costs for the pavilion, as well as \$2000.00 for construction of a sidewalk, signs and landscaping, and \$4000.00 to cover excavation and gravel trucking for a total request of \$14,000.00. We agreed that if we don't use all the funds, we will reduce our 2020-2021 request to compensate. Tim made a motion that we request \$14,000.00 for the purpose of improving the Lakeside Park, Delaney Woods, and pavilion construction. Cathy seconded it and it passed unanimously. Tim asked Tracee if she would represent us and take our budget request to the Select Board meeting on Tuesday, Nov. 13. She agreed to do so.

Tim told us that he had tried to use his truck to pull the dock out but was blocked by the stones in the parking lot. He'll go down with his ATV this week and work with that. He thinks he can manage it. If not, Rich Holcomb has offered to help, as well as Fran. Tim said he'd call one of them if he need help.

We had discussion about starting the pavilion this fall, but we feel it is past time for that. Tim wants our next meeting to be devoted to planning the details we need to begin the spec and bidding process. We set a breaking ground deadline of April 15, 2019. Weather permitting.

New members were visited. The opening needs to be posted on the website. Cathy will ask Nora to do that tomorrow. We received 2 letters of interest, one from Grace Larson and one from Fran Gilman. Cathy will contact Glen Dunn to see if he would like to submit a letter as well. Felix told us Edgar Corey is no longer interested in joining the committee as other things have come up for him.

Tracee reminded us that we need to think about the letter of review for the town report. We talked about what we have done in the past year. The school picnic, marking the trails in Delaney Woods, and planning for the pavilion. We are looking for photos to include. Perhaps the school picnic and a sketch of the pavilion. Grace asked if there was some way for people to share/post what they had done in the parks. No there isn't but it's a good idea. Maybe in the future on the town website.

Tracee made a motion to adjourn at 8:01pm, Ellen seconded it, and the meeting was adjourned. Public comment was taken throughout the meeting.

Submitted this day, Nov. 13,2018, by Cathy Walker Secretary.