

**The Delaney Planning Committee**  
**Unofficial Minutes**  
**Special Meeting**  
**October 23, 2019**

Members in attendance:

Felix Reed, Tracee Rupe, Cathy Walker, Tim Makepeace, Grace Larson, Fran Gilman, Glenn Dunn

Meeting Called to order at 7:05PM.

The September 2019 minutes were reviewed. Fran made a motion to accept them, Tracee seconded it and it passed unanimously.

Tracee presented the treasurer's report. We have \$46,133.96 in the fund and there is \$8000.00 in the current budget 7/1/19-6/30/19. This was previously earmarked for the Pavilion Project.

Budget discussion ensued. The \$8000.00 we had planned on adding to the pavilion fund balance for the construction of the pavilion, is now being depleted by maintenance expenses, as newly decided by the select board at their meeting on 9/17/19. This reverses a policy set previously by another select board wherein it was agreed maintenance items would come out of the general budget and be managed by the Select Board and improvements would come out of the Delaney line item and fund and be managed by the Committee.

Much discussion. Tracee showed passed out a printout from the Treasurer showing what maintenance had been charged to the Delaney line item. Tracee said that the Committee was being asked to come up with a budget for the Select Board. Many questions ensued about what else would be charged to that account and the effect on funds needed to construct the pavilion. The Committee listed future projects/ improvement and the projected costs to do them.

In considering our needs in 2020 we decided to ask for the creation of 2 accounts for Delaney: One for maintenance, and one for improvements and projects.

Under operating/maintenance expenses, we need to clarify with the select board what the Delaney line item will be charged in the next year. Port-o-potty rental, garden maintenance, and what else; are they going to break out the cost of mowing or plowing for example?

We know that after construction of the pavilion, the road and parking lot at Lakeside Park will need some improvements and the Delaney Woods parking lot may need some attention this year. We also feel the need to have a contingency allowance for unforeseen expenses like the smashing of the porta potty last year.

The Committee agreed that the maintenance budget should automatically roll back into the general town account at the end of the year. The improvement / project budget not spent should at the end of the year roll into the Delaney Fund and be accumulated for future projects and improvements.

In looking ahead at our projects for 2020-2021 there is building the pavilion and adding or replacing damaged signs at both parks, and improvements to roads and parking areas.

We will be asking for a total budget of \$8900.00, to be divided between the 2 accounts. Cathy made the motion to accept the proposed budget of \$8900.00. Grace seconded it and it passed unanimously.

Discussion turned to pavilion construction and the new shortfall in our budget created by the unexpected charges to our account. Felix asked if the select board had seen the architectural plans. Tracee said they were attached to the public building permit which they had signed and there was a copy retained. Tracee gave Fran a copy of the plans but said the print is tiny and tim agreed to obtain a larger copy so that comments on the plans could be read more easily.

The committee discussed the running of electric to the pavilion. After consideration, comment and discussion there was a consensus of the committee that we did not want to run electricity to the pavilion. Fran made a motion to ask the select board to not run the electricity, Grace seconded it and it passed unanimously.

We discussed topics for the town report.

Tim said Slate Valley Trails had asked for a letter of support for the grant they are currently writing for trail construction that will connect to our Delaney Woods trails. All were in favor. Tracee has a copy of a previous letter of support we had given them. She will revise and send it to Tim for his signature.

Cathy made a motion to adjourn, Tim seconded it, and meeting adjourned at 9:25pm.

As there was no audience, there was no public comment at this meeting.

Submitted this day, October 28, by Cathy Walker Secretary.

