

The Delaney Planning Committee
Unofficial Minutes
February 10, 2020

Members in attendance:

Cathy Walker, Tim Makepeace, Grace Larson, Fran Gilman

Also: Kevin Moffit

Meeting Called to order at 7:03PM.

The January minutes were reviewed. Cathy made a motion to accept them, Tim seconded it and it passed unanimously.

Budget follow up: The budget is included in the Town Report, and will be voted on March 3.

Delaney Wood Business: Nothing to report.

Lakeside Park Business: Nothing to report.

Lakeside Pavilion Business:

- Fran expressed concerns about the plans, which he has examined, and reports that the Select Board is also concerned that the plans are not detailed enough. There are no details on spacing of trusses, top plate, etc.
- Per Fran, the Select Board has agreed that there is no need for gutters or PVC, as discussed in last meeting.
- Tim pointed out that the final plans will be more specific, once they are approved details such as brackets and such will be gotten from the manufacturer.
- Should the posts be based on the wall or the slab? **Tim and Fran agree that they will discuss this with the architect. Tim will check in with Tracee about a good time to talk to the architect. There was general agreement that paying the architect for a slight revision is reasonable.**
- **Cathy will send electronic plans to Fran.**

Mention of the Delaney Committee in the recently released Town Plan was looked at.

Public Comment:

Mr. Moffit made a point that the meeting minutes must be approved and made official within 30 days of the meeting, and pointed out that they should be available 5 days after the meeting so they can be corrected if needed. **Grace will get the minutes out sooner so they can be reviewed.** There was discussion on what happens when a meeting is cancelled for weather or lack of quorum. Perhaps we should have a provision to be able to correct the minutes in retrospect if needed. **Fran said he would ask the Select Board about this.**

There was also an issue with some approved minutes not being posted on the town website.
Cathy will make sure the ones needed get to Nora.

Cathy makes a motion to adjourn the meeting, Tim seconds it, and it passes unanimously. The meeting is adjourned at 7:48 pm.

Submitted this day, February 11, 2020 by Grace Larson, Secretary